



CITY OF HOPEWELL

Hopewell, Virginia, 23860

CITY COUNCIL

AGENDA

PHONE: 541-2249

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Brenda S. Pelham, Mayor, Ward #6
Christina Luman-Bailey, Vice Mayor Ward #1
Arlene Holloway, Councilor, Ward #2
Anthony Zevgois, Councilor, Ward #3
Jasmine E. Gore, Councilor, Ward #4
K. Wayne Walton, Ward #5
Jackie M. Shornak, Councilor, Ward #7

5:30 p.m.

Closed Meeting

7:30 p.m.

Regular Meeting

e-mail: info@hopewellva.gov

www.hopewellva.gov

Mark A. Haley, City Manager
Thomas Lacheney, Interim City Attorney

Date: May 12, 2015

MUNICIPAL BUILDING

TIME: Closed Meeting 5:30

Regular Meeting 7:30 p.m.

6:30 p.m. Call to Order, roll call, and welcome to visitors.

CLOSED MEETING

MOTION: RESOLVE TO GO INTO CLOSED MEETING FOR DISCUSSION, CONSIDERATION, OR INTERVIEWS OF PROSPECTIVE CANDIDATES FOR EMPLOYMENT; ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING, OR RESIGNATION OF SPECIFIC PUBLIC OFFICERS, APPOINTEES, OR EMPLOYEES OF ANY PUBLIC BODY; IN ACCORDANCE WITH VA CODE SECTION 22-3711 (A)(1).

7:30 p.m. Call to Order, roll call, and welcome to visitors.

REGULAR MEETING

Prayer by Chaplain Laura Clairborn followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

All matters listed under Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1. Minutes: none
- C-2. Pending List:
- C-3. Information for Council Review: none
- C-4. Personnel Change Report & Financial Report:
- C-5. Public Hearings Announcements: none
- C-6. Routine Approval of Work Sessions: May 26, 2015 – Public Safety
- C-7. Ordinances on second and final reading: none
- C-8. Routine Grant Approval: none
- C-9. Proclamations/Resolutions/Presentations: Public Works; Kids to Parks Day; Foster Care Month;

PUBLIC HEARINGS

*(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001.) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to **three (3) minutes** or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.)*

- PH-1. **Public Hearing** – an ordinance amending Hopewell City Code, Chapter 34, Taxation, Section 34-30 (Rebate of machinery and tools tax for certain businesses located in the Enterprise Zone) of Article II (Tax on Real Estate, Machinery and Tools).

Action: receive citizen comments and approve Ordinance on first reading

MOTION: APPROVE ORDINANCE AMENDING SECTION 34-30 (REBATE OF MACHINERY AND TOOLS TAX FOR CERTAIN BUSINESSES LOCATED IN THE ENTERPRISE ZONE) OF ARTICLE II (TAX ON REAL ESTATE, MACHINERY AND TOOLS), CHAPTER 34, (TAXATION), OF THE CODE OF THE CITY OF HOPEWELL, ON FIRST READING

Roll call

COMMUNICATIONS FROM CITIZENS

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. **Each speaker** will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, dated March 26, 2002.) Any other person desiring to make a comment who is recognized by the chair.*

UNFINISHED BUSINESS

None

REGULAR BUSINESS

Reports of Boards & Commissions

Reports of City Manager

- R-1. **Regular Business** – Update Stormwater Ordinance

Action: set date for Public Hearing

- R-2. **Regular Business** – Review of Tree Protection Ordinance for cedar trees along Cedar Road

Action: receive and file

- R-3. **Regular Business** – Set a date to hold a work session to review a rezoning application

Action: set date for work session

- R-4. **Regular Business** – Authorize the Mayor to enter into a fee agreement with Sandra R. Robinson to serve as the new Hopewell City Attorney

Action: approve to authorize the Mayor to enter into a fee agreement

Motion: RESOLVE TO AUTHORIZE THE MAYOR TO ENTER INTO A FEE AGREEMENT WITH SANDRA R. ROBINSON TO SERVE AS THE NEW HOPEWELL CITY ATTORNEY

Roll call

Reports of the City Attorney

Reports of the City Clerk

Board of Architectural Review-2 vacancies-no TBRs on file; **Board of Building Code and Fire Prevention Code of Appeals** – 1 vacancy (engineer) – No TBRs on file; **Dock Commission**-1 vacancy-no TBRs on file; Hopewell Redevelopment and Housing Authority – 1 vacancy – 5 TBRs on file; **John Tyler Community College Board** – 1 vacancy as of 6.30.2015 – No TBRs on file; **Keep Hopewell Beautiful**-2 vacancies-no TBRs on file; **Senior Citizen Advisory Commission**-3 vacancies -No TBRs on file; **Social Services Advisory Board**-2 vacancies-2 TBRs on file;

Reports of City Council:

Committees,

Individual Requests,

Any Other Councilor

CITIZEN/COUNCILOR REQUESTS

- CCR-1. **Citizen/Councilor Requests** – Councilor Gore - City Council members to submit Advance topics to City Manager for the rescheduling of the City Council Advance and Strategic Plan Update. Submit topics by the next Regularly Scheduled City Council Meeting.
- CCR-2. **Citizen/Councilor Requests** – Councilor Gore - City Council to organize and hold a training session with City Attorney and/or VML about Council-Manager form of government, roles or staff, City Council Appointees and City Council, responsibilities and rules of confidentiality. Meeting/training to include Department Directors, City Council, City Council staff, Chairs/Vice Chairs of City Council appointed boards, commissions and/or authorities.
- CCR-3. **Citizen/Councilor Requests** – Councilor Gore - Create internal policy to address recapping major events and/or emergencies within city. Define structure for findings report, distribution, and compiler. Policy to also include internal communication with government officials.
- CCR-4. **Citizen/Councilor Requests** – Councilor Gore - Second review of the National League of Cities Public Utility Service Program. Decide if the City will endorse the program and add the item to the next Regularly Scheduled City Council Meeting.
- CCR-5. **Citizen/Councilor Requests** – Councilor Gore -Request City Council hold a worksession with Finance Director, and City Manager to create an official protocol and policy for budget creation. Policy to include built-in joint worksessions with entities such as the School Administration. Revise proposed timeline and create a system in which the budget recommendations would be finalized before the Tax Rate proposal is presented to City Council.

CCR-6. **Citizen/Councilor Requests** – Councilor Gore -Set a worksession to review existing plans from city, boards, commission and/or authorities that have new "City Logo's" to confirm and consolidate official list of City Branding. Utilize final logos on all City official correspondence and/or materials. Create official business packet/brochure that highlights incentives and uses official branding logos.

PRESENTATIONS FROM BOARDS & COMMISSIONS *Each of the City's boards, commissions, authorities, and committees of Council, may periodically give presentations to City Council not to exceed 10 minutes.*

COUNCIL COMMUNICATIONS

ADJOURNMENT